

**MINUTES OF MEETING  
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY  
November 20, 2025**

Chair Steve Fijalkowski called the meeting to order at 1:30 p.m. in the conference room of the Authority's Recycling Center Building and declared the existence of a quorum. Those present were Authority Board members, Mr. Steve Fijalkowski, Ms. Sharon Scott, Mr. John Boyer, Mr. Barry Helms, and Mr. Dwyn Taylor. Also present were Mr. Alan Cummins, MRSWA Executive Director, Mr. Scott Wickham from Robinson, Farmer, Cox Associates, Mr. Matt Stolte, VT University Engineer, Mr. Brandon Atkins from NRRA, and Ms. Kim Stafford, MRSWA Administrative Coordinator.

Mr. Cummins introduced Mr. Wickham from Robinson, Farmer, Cox Associates to present the FY 24/25 Audit Report. Mr. Wickham said the Authority received a clean opinion, meaning no management letter had to be written. He said the Authority was in a good financial position with a net position increasing over the previous year. Mr. Wickham noted assets and revenues increased over the year. Expenses increased slightly but total liabilities decreased. All this brought the Authority's net position up by over \$400,000. Mr. Wickham discussed future GASB standards that may affect the Authority. He said GASB standard 103 involves improving the financial reporting model in providing more detail into why revenues either increase or decrease through the year. Also, the GASB 104 standard deals with the selling of capital assets, which he said should not affect the Authority very much. Mr. Wickham said the audit of the VRS System came back favorable as well and the entire audit process went smoothly. After the presentation, Mr. Taylor moved acceptance of the FY 24/25 Audit Report. Mr. Boyer seconded the motion, which passed unanimously.

Consent items were reviewed. There were no changes made to the agenda or the October 16, 2025, minutes. Mr. Cummins' reported expenses were .41% above projections and no transfer was made into the reserve account. Mr. Cummins noted three capital expenditures in the solid waste department. They included two blower replacements at the pretreatment facility, a control panel replacement at the pretreatment facility and a partial payment for the new landfill gas flare. He also mentioned the administration department invoice paying for the FY 24/25 audit. October financials were presented for informational purposes. Mr. Helms moved approval of the consent items. Mr. Boyer seconded the motion, which passed unanimously.

The Solid Waste and Recycling Tonnage Reports were reviewed. Mr. Cummins said solid waste tonnage in October totaled 7,990 tons, bringing the fiscal year total to 30,935 tons. This is 676 tons more than last year and 4,143 tons more than projected budget tonnages. Mr. Cummins added Meridian brought in 657 tons of municipal solid waste and 234 tons of construction debris. Fall cleanup events added 498 tons of debris this year, which is down from the previous year's total of 583 tons.

Recycling tonnages in October were 524 tons, bringing the fiscal year total to 2,061 tons. This is less than last fiscal year by 94 tons and 10 tons less than projected budget tonnages. Mr. Cummins said single stream commodity pricing decreased again this month, down to \$57.24 per ton. He said fiber pricing was the driving factor in the lower pricing. Mr. Cummins talked about the recent SWANA Conference he attended and again, tariff uncertainty is a contributing factor in commodity pricing. His biggest concern was the disconnect between manufacturers and recycling mills. Manufacturers still want to use virgin materials instead of recycled materials because of the expense. Ms. Scott asked if anything is being done nationally to get these two factions working together. He said manufacturers, mill operators and material recycling facility representatives were all at the conference discussing these issues. He also mentioned how no solar farm or AI optical recycling booths or technical sessions were at the conference, which was a major disappointment. Mr. Cummins also mentioned how OCC use and pricing is down due

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to packaging material being switched to alternative packaging instead of boxes and that recycled material exports are four times more than imports. This reveals that there is a glut of recycled material in the United States. The single stream rejection rate was 0% for the month, bringing the fiscal year rate to .02%.

Revenues for October were discussed. Mr. Cummins stated revenues were 4.18% above projections. A \$50,857 transfer was made for the monthly front loader payment, the parking lot repaving project, server room A/C replacement, and partial payment on the landfill gas blower. The recycling profit loss report showed expenses exceeded revenues by \$5,440. For the fiscal year, expenses exceeded revenues by \$9,979. This brought the recycling position to \$29,974.

Next, Mr. Atkins gave the NRRA report. He said NRRA will have a budget meeting on December 3.

During public comments, Mr. Stolte spoke about a potential future Virginia Tech composting facility for food waste that the VT dining services could use. Grants were submitted in November to help in this process. Mr. Stolte said on-site composting has been discussed at Virginia Tech for years. He added that NC State currently operates a composting facility on their campus.

In Board comments, Ms. Scott thanked Mr. Cummins and the Authority team for their hard work on a great audit. She mentioned Stateson Homes will be touring the Authority with Mr. Cummins on December 9. Mr. Cummins thanked Ms. Stafford and Ms. Frederick for their audit preparation and work. Mr. Fijalkowski mentioned the Montgomery County Board of Supervisors will hear a request soon for a private inert material facility wanting to expand their operation.

Board members unanimously agreed the next meeting of the Authority Board would take place on December 11, 2025, at 1:30 pm at the Authority's Recycling Center Building conference room. There being no further business, the meeting was adjourned.

Accepted:

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MRSWA Chair

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Date

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MRSWA Secretary